FUNDAMENTAL OF MANAGEMENT

QUESTION BANK UNIT WISE

UNIT-I

SHORT QUUESTIONS

1. Define management.
2. What is the scope of management?
3. Name the function of management.
4. Identify managerial roles.
5. Name the three levels of management.
6. List out managerial skill.
7. Mention three challenges of modern management.
8. Who is associated with the Administrative Management approach?

LONG QUESTIONS

1. Explain the nature and scope of management?
2. Describe the functions of management and provide an example of each.
3. Discuss the roles that managers play within an organization. How do these roles contribute to effective management?
4. Examine the differences between top, middle, and low level management. How do their responsibilities vary in an organization?
5. Elaborate on the concept of managerial skills. How do technical, human, and conceptual skills contribute to a manager's effectiveness?
6. Identify and discuss the major challenges that modern managers face. How can these challenges be addressed to ensure successful management?
7. Explain briefly the scientific management of F.W Taylor
8. Explain briefly the 14 principles of Administrative theory of Henri Fayol

UNIT-2

SHORT QUUESTIONS

1. Define planning in the context of management.
2. Define the operational plan?
3. Define Decision making?
4. What is strategic planning?
5. Explain brainstorming?
6. Define programmed decisions?
7. Define decision-making.
8. Define non-programmed decisions?

LONG QUESTIONS

1. Describe the steps involved in the planning process and how they contribute to effective organizational management.

2. Discuss the various types of plans that organizations use. Provide examples for each type and explain how they contribute to achieving organizational goals.

3. Differentiate between programmed and non-programmed decisions. Illustrate each type with an example and discuss the decision-making process for each.

4. Explain the steps in decision-making process?

5. Explain the steps in problem solving?

6. Examine the challenges that managers might face during the decision-making process.

7. Explain the general framework for planning.

8.Elaborate on the significance of strategic plans within an organization.

Unit-3

Short questions

1. What is an organization?

2. Define HRM?

4. What is talent management?

5. Define organizational design.

6. What is departmentalization?

7. Define centralization in management.

8. Define recruitment in HRM.

Long questions

1. Explain the principles of organization

2. Define the HR selection process

3. Define training & explain the methods of training

4. What is performance appraisal & explain its methods

5. Examine the concepts of empowerment, centralization, decentralization, and recentralization in organizational management.

6. Elaborate the importance of talent management within an organization.

7. Discuss different talent management models.

8. Describe the process of strategic human resource planning.

Unit-4

Short questions

1. Define leadership?

2. Define motivation?

3. Define authority?

4. Define theory ‘Y’?

5. Define situational leadership.

6. Define Theory X and Theory Y in motivational theory.

7. What is the difference between authority and power?

8. Name a motivational theory based on human needs.

Long questions

1. Define Leadership & Leadership styles

2. Explain the needs Hierarchy motivation theory of Abraham Maslow

3. Explain theory X and theory Y in detail

4. Discuss the differences between authority and power in a leadership context.

5. Discuss Frederick Herzberg's Two-Factor Theory. How do hygiene factors and motivators contribute to job satisfaction and dissatisfaction according to this theory?

6. Explore the challenges of leadership during adversity and crisis situations.

7. Describe the roles of a leader as a mentor and a coach.

8. Explain the concept of leadership and its significance in organizational management.

Unit-5

Short questions

1. What is controlling?

2. Define budget?

3. Define concurrent control?

4. What is control and types of control?

5. Write a short note on:

a) Zero based budget

b) Preventive control

6. Define three types of budget?

7. Define feed forward control

8. Define feed back control

Long questions

1. Define control & steps in controlling process

2. Explain the different types for controlling for organizational success.

3. What are the characteristics of effective control?

4. How do you establish control system in finance department?

5. Explain the concept of control in management and its significance for organizational success.

6. Discuss the importance of feedback in the control process.

7. Explain the budgetary and non-budgetary control devices.

8. How do you establish control systems in (a) production department (b) quality department (c) Finance department.